Innovative Documents, Field Tools, and Handouts
(documents available upon request; this represents a partial list of project documents)

1. Training Plan and Standardization Procedures
   a. New-hire assessment of training needs
   b. Field objectives
   c. Affidavits of previous training and experience
   d. Verification of FDA ORA U course equivalency
   e. Customized Assessment Tools
      ✓ Part 1 – prior to conducting solo inspections at low risk facilities
      ✓ Part 2 – prior to conducting solo inspections at higher risk facilities
      ✓ Part 3 – for activities best assessed in a classroom or laboratory
      ✓ Part 4 – combines Parts 1 and 2
   f. Executive Summary

2. Risk-Based Inspection (RBI) Procedures
   a. Criticality Matrix
   b. AMC tri-fold brochure
   c. AMC comprehensive self-assessment and abbreviated self-assessment
   d. AMC questions and tips
   e. AMC PTM assessment
   f. Field Verification HACCP
   g. Field Verification Variance

3. Quality Assurance Program (QAP) Procedures
   a. Field audit tool
   b. Field audit documentation and action plan
   c. Record of Communication

4. Field Investigation Procedures… regarding alleged foodborne illness, food emergencies, and special investigations
   a. Intake Interview
   b. Level 1 – Risk Factor Assessment for Alleged Foodborne Illness (RFA:Epi)
      ✓ RFA for Norovirus (RFA:Noro)
   c. Level 2 – Hazard Assessment
   d. Level 3 – Epidemiological Investigation
   e. Color coded charts:
      ✓ Triage criteria
      ✓ Information flow and data reporting
      ✓ Required inspection documents
f. Food Handler Interview  
g. Environmental assessment and data collection documents  
   ✓ CDPH Data Collection  
   ✓ Field Notes Supplement  
   ✓ Outbreak Environmental Assessment (OEA)  
   ✓ NEARS “short form”  
h. Foodborne Illness Investigation Focus  
i. Employee Illness Decision Guide  
j. Restriction / Exclusion of Food Employees  
k. Post-event Hot Wash  
l. Clean-up of Bodily Fluids  
m. Chain of Custody Record  
n. Recall Record  
o. All Hazards Emergency Field Response  
p. Emergency Food Service Risk Control Plan (EFS-RCP)  

5. Compliance and Enforcement (C&E) Procedures  
   a. Structural Evaluation Report (SER)  
   b. Risk Factor Assessment for Pre-Permit Inspection (RFA:PPI)  
   c. 4-Step Enforcement Cycle flowchart  

6. Other  
   a. Table of Inspection Data  
   b. Performance Indicators Log